

Accident and Incident Report Form

In the event of a reportable accident or incident this form shall be completed and submitted to UKA within seven days of the accident. On receipt of this form UKA shall immediately copy it to the relevant National Association/territory.

A reportable accident is one in which a person suffers an injury as a result of which that person requires or is likely to require medical treatment.

A reportable incident is one which in different circumstances might have led to a reportable accident.

The completed form shall be sent to :

Health and Safety Department,
UK Athletics,
Central Boulevard,
Blythe Valley Park,
Solihull,
B90 8AJ

FIELDS MARKED '#' ARE COMPULSORY AND MUST BE COMPLETED

PERSONAL DETAILS

INJURED PERSON: _____

SURNAME: # _____

FORENAMES: _____

AGE: _____

STATUS: (Tick as appropriate) ___ Athlete ___ Official ___ Spectator ___ Other

CLUB (if applicable): _____

ADDRESS: # _____

POST CODE: _____

TELEPHONE: _____

NATURE OF INJURY : # _____

WAS FIRST AID GIVEN: (Tick as appropriate) ___ Yes ___ No

NAME OF FIRST AIDER: _____

ORGANISATION/BRANCH: _____

WAS THE INJURED PARTY TAKEN FROM THE SITE OF THE ACCIDENT TO HOSPITAL?: (Tick as appropriate) ___ Yes ___ No

FURTHER TREATMENT (IF KNOWN): _____

VENUE (IF KNOWN): _____

NATURE OF TREATMENT (IF KNOWN): _____

ACCIDENT/INCIDENT DETAILS

MEETING/TRAINING VENUE: # _____

ADDRESS: _____

POST CODE: _____

COMPETITION: (Tick as appropriate) ___ Yes ___ No

TRAINING: (Tick as appropriate) ___ Yes ___ No

DATE: _____

TIME: _____

WEATHER: _____

SITE OF ACCIDENT: # _____

MEETING/TRAINING DETAILS

ORGANISER/CLUB NAME: # _____

ADDRESS: _____

POST CODE: _____

TELEPHONE: _____

NATURE OF MEETING/TRAINING: (Tick as appropriate) Cross-Country
Fell Running Race Walking Road Running Sportshall Track & Field

OR OTHER: _____

TITLE OF MEETING: _____

DESCRIPTION FROM PERSON REPORTING #

DETAILS OF PERSON REPORTING

NAME: # _____

ADDRESS: _____

POSTCODE: _____

TELEPHONE: _____

STATUS: (Tick as appropriate) Athlete Spectator Official Other

HOME TERRITORY: # (Tick as appropriate) England - North England -
Midlands England - South Scotland Wales Northern Ireland